



St Francis of Assisi Catholic College

20th November 2020

Dear Parent/ Carer

You will be aware of the increasing difficulties the school are facing with the number of staff that are absent from school as they are either self- isolating or are being tested for Covid- 19. The need for staff to be at home is based on the Government guidance and Public Health recommendations. Thankfully, I am pleased to say that in general they are fine but on the basis of their tests, or those in their household, they have to stay at home.

As a result of this ongoing situation, I must ensure the safeguarding, health and safety and effective running of the school by constantly reviewing the numbers present. With this in mind we need to make the unfortunate decision to move to a rota system of attendance, initially for the week beginning Monday 23rd November, as below:

School will run as normal for students in Years 9, 10, 11, 12 and 13.

Monday 23rd November- Years 7 and 8 to remain at home

Tuesday 24th November- Year 7 and 8 to remain at home

Wednesday 25th November- Year 8 to remain at home, Year 7 to attend school

Thursday 26th November- Year 7 to remain at home, Year 8 to attend school

Friday 27th November- Years 7 and 8 to remain at home

This is a rota for this week initially, and will be under constant review throughout the week.

We have ensured that all relevant agencies and bodies have been informed and are aware of the measures in place to continue to safeguard the wellbeing and health of our students both in school and whilst isolating. All work will be set via Firefly and will be set as per a student's teaching timetable. e.g. If a student has History Period 1 on Monday, a lesson will be clearly titled as 'Classwork' for History Period 1 and will be located in the TASKS folder in Firefly. Homework will still also be set and this will be labelled as 'Homework' in the task title.

Teachers will make it clear if and/or when they would like work submitted for marking and feedback, this will need to be uploaded as an attachment to the task on Firefly and if a student has any questions about the work being set, they can contact their teacher by adding a comment/question to the task itself.

There is a clear expectation that all students will complete the tasks set. We will monitor engagement and will communicate with Parents and Carers regarding any concerns as to students' levels of engagement.

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If there is an issue logging into or not having access to Firefly then please email helpdesk@stfrancis.cc

If the internet or access to a device is a problem please contact csherrington@stfrancis.cc and we will post workbooks home.

If there are any pastoral concerns or support that students need, they can email their form tutor in the first instance and if there is a safeguarding concern then please email cp@stfrancis.cc

God Bless

Luke Salkeld

Acting Headteacher