Dear Candidate,

On behalf of the Governors, can I thank you for the interest shown in the position of Headteacher at St Francis of Assisi school. This is an exciting opportunity and that the successful applicant will be joining a happy and welcoming school.

St Francis of Assisi is a mixed 11-19 Catholic Comprehensive School situated in a semi rural location on the eastern fringe of Walsall Local Authority within the Archdiocese of Birmingham. As a Catholic school, we are primarily concerned with developing the whole person, spiritually, morally, academically and physically. Our children are given daily opportunities to learn more about their faith and to live their faith by showing care for, and good example, to others.

The candidate must be a practising Catholic in good standing with the church and will demonstrate:-

* Commitment to developing and celebrating the Catholic life of the school.
* A proven track record of successful school leadership at Deputy Head/Headteacher level.
* A proven track record of raising standards in teaching and learning, leading to measurable whole school improvements within a consistent, caring, accountable ethos.
* A clear understanding of strategic and financial management.
* Excellent inter-personal and effective communication skills.
* A thorough understanding of innovative educational developments.
* A commitment to a collaborative and partnership approach, including working towards joining a family of schools within a Multi Academy Company

I enclose a job description and person specification, which provide more details about the role. We would actively encourage candidates to visit the school to appreciate the distinctive ethos and uplifting atmosphere throughout.

I would like to thank you again for your interest in the post and look forward to receiving your application.

Yours sincerely

Tim Ward

Chair of Governors