

St Francis of Assisi Catholic College: Provider Access Policy

Introduction

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Pupil entitlement

All pupils in years 8-13 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
- to understand how to make applications for the full range of academic and technical courses.

Management of provider access requests

Procedure

A provider wishing to request access should contact Julia Strawford, Careers Lead,

Telephone: **01922 740300**; Email: jstrawford@stfrancis.cc

Opportunities for access

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents/carers. An overview of these can be seen on the careers map or careers programme outlined below:

	Autumn Term	Spring Term	Summer Term
Year 8	Values SoW – Careers and Next Steps	STEM competitions via Virtual Wallett	Introduction to different career sectors
Year 9	Careers Fayre	Individual Meetings with Careers Advisor KS4 options event	STEM visits
Year 10	Careers Fayre FE presentations	Mock Interviews	Individual Meetings with Careers Advisor

	Apprenticeship presentations		
Year 11	Individual Meetings with Careers Advisor FE presentations Apprenticeship presentations Post 16 applications	Interview techniques CV preparation	Confirmation of post 16 destination
Year 12	Virtual University Events	Virtual Careers Event	Individual Meetings with Careers Advisor Work experience
Year 13	Individual Meetings with Careers Advisor Post 18 Applications Apprenticeship Event	Virtual Careers Event	Confirmation of post 18 destinations

Please speak to our Careers Leader to identify the most suitable opportunity for you.

Premises and facilities

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team. Providers are welcome to leave a copy of their prospectus or other relevant course literature with the school who will hold copies in the career office.

Reviewed: December 2020

Next Review Date: December 2021