

## **Annual Appeals Planning for September 2025 Intake**

### **General:**

- The Code requires that each Admission Authority publishes an Appeals timetable **by no later than 28<sup>th</sup> February each year**.
- The timetable must include a deadline for lodging Appeals which must allow **at least 20 school days** from the date parents are notified of their allocations, i.e. national offer day.
- It must also give Appellants at least 10 schools days' notice of the Appeal Hearing
- The final school day the 2024-25 term is **Monday 21<sup>st</sup> July 2025**.

### **Secondary Appeals:**

- Secondary national offer date is **Monday 3<sup>rd</sup> March 2025**.
- 20 school days from national offer date gives us **a deadline for submitting Appeals by no later than Monday 31<sup>st</sup> March**. This is the date which will need to be posted on the Council's / Academy's website before 28<sup>th</sup> February 2025.
- Also need to build in a minimum of 10 school days' notice (for parents) of the date of their Appeal.
- To have all **on-time** Secondary Appeals dealt with within the required 40 school days of the deadline for submitting Appeals, as stipulated within the Code, means that all on-time Secondary Appeals will need to be heard **by no later than 17<sup>th</sup> June**.
- **Therefore, on-time Secondary School Appeals MUST be held between 28<sup>th</sup> April and 17<sup>th</sup> June.**